# WE'RE HIRING A SCHOOLS-BASED YOUTH WORKER (EIC)

## (TERM TIME ONLY)

**We're looking for an experienced Schools-Based Youth Worker to become part of the Matrix family**

**If you are enthusiastic about working with young people and their families from all walks of life & want to be part of an innovative organisation that helps them make the most of their lives, then we'd love to hear from you.**

MATRIXTRUST.COM

Matrix | Allen House Pavilion, Guildford, Surrey | 01483 574900

matrix
with young people, for young people

Dear Applicant,

Thanks for your interest in joining the Matrix Family.

**Why Matrix?**

We're a fun team who work hard to achieve the aim of catalysing change for young people across Guildford Borough. We're passionate about building long-term relationships and providing activities within schools and the community that nurture, inspire, connect and empower young people, helping them make the most of their lives.

Right now we are investing into new projects as well as developing our more established ones and we're looking to grow a team who are keen to invest for the long-term, willing to put in the energy needed to make a tangible difference.

**Why Guildford?**

Don't be put off, thinking there are no needs amongst young people in Guildford, it's not what it seems on the surface. The needs of young people here are very real, amongst those who have, and those who don't – from mental health issues, to social isolation and from a lack of opportunities to poor life skills, for young people in Guildford life can be tough.

Most years we work with 300 young people on a regular basis, providing in-depth support for needs ranging from mental health to social and emotional development, and work with around 1000 other young people across a range of activities and provision. The last 18 months has been challenging for everyone, with Covid-19 taking its toll, especially so with regard to young people's mental health and wellbeing - making this role even more vital. Take a look at our latest newsletter online to read some of our young people's stories!

**Where does this role fit?**

This Schools-Based Youth Worker will be part of our youth delivery team working in schools (mainly secondary) across Guildford Borough. This vital role, also titled Early Intervention Coordinator, will spend time actively helping young people in 1:1 settings, running short courses or support groups around specific issues, and coordinating a broad-based response to their stated needs. The successful candidate will ideally have experience working in school settings and be able to build trusting relationships with young people and their families. If you love a varied role, can take initiative and don't mind mucking in, this could be the role for you.

**Come and join the adventure!**

Thanks again for taking time to look at our vacancies and I hope that you consider applying to become part of our growing team.

Kind regards,

Misty, CEO

# SCHOOLS-BASED YOUTH WORKER

## (EARLY INTERVENTION COORDINAATOR)

Matrix are a Christian organisation that deliver essential youth work to young people from all walks of life in schools & communities across Guildford Borough.

**We're excited to offer a Schools-Based Youth Worker as part of our membership of the Surrey Wellbeing Partnership**

The post-holder will work in schools across Guildford Borough, offering direct support to children, young people, and their families, through assessments and delivering a range of evidence-based interventions.

**Hours: Full Time (Job Share considered) - Term Time Only**
**Salary: £17,040 - 20,280 pro rata (£21,500 - 25,000 FTE) (depending on experience)**

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# Role Description - Schools-Based Youth Worker (Early Intervention Coordinator)

*This is an exciting and innovative role for a community-minded individual to join our established and evolving charity. This role provides an opportunity to work within schools' pastoral and behavioural systems to engage with and offer advice and support to children, young people and their families across several schools in Guildford Borough through undertaking assessments and delivering a range of evidence-based interventions.*

## What would I be doing?

The role of Schools-Based Youth Worker, also known as Early Intervention Coordinator (EIC) is to engage with and offer advice and support to children, young people and their families using a combination of 1:1, group, online and telephone interventions. This role will cover Guildford Borough, working alongside the Matrix Youth Team and the wider Surrey Wellbeing Partnership (SWP). As an EIC, you will work as part of a team, undertaking assessments and delivering a range of evidence-based interventions for children and young people and their families.

## What do we expect from you?

At the core of Matrix our work is about building relationships to catalyse change for young people and their families. This role will contribute to this by supporting them in a variety of ways including, but not exclusive to:

- Effectively support and work within the Pastoral and Behavioural system within each school, liaising with staff, sharing appropriate information, applying safeguarding and child protection procedures in line with both school and Matrix policies and supporting processes that benefit the young person
- Build positive relationships with all young people who are referred to you, listening to, analysing and responding to their physical, intellectual, emotional, social and spiritual needs
- Take responsibility for own caseload of young people and families some with complex and multiple needs, providing relational support, working intensively with young people in both 1:1 and support group settings, within agreed caseload limits
- Assess the needs and strengths of the referred young person and help them to identify individual goals to achieve desired change (Goals Based Outcome Assessments)
- Deliver and review evidence-based interventions for children and young people which aim to improve mental health and well-being, and build on existing strengths
- Involve children and young people and their parents in the co-production of programmes, activities and services
- Work collaboratively with Surrey and Borders NHS Partnership, Surrey Children’s Services, local CAMHS teams, SWP members, schools and other community-based services to provide the most effective service for children, young people and families
- Keep accurate records of individual engagement and evidence of change, celebrating progress with children and young people
- Provide records and report the appropriate data to ensure support programmes can be accurately monitored and evaluated including written case studies
- Work as part of a team and attend team meetings, training events and participate fully in one to one, peer and group supervision
- Represent and raise the positive profile of Matrix by building professional relationships within the schools you work in and being a positive role-model to children, young people and families

## Team Expectations

Matrix is a small, established, but fast evolving and growing charity and there is therefore an expectation on all staff to be proactive and a fully-invested team player, supporting others in their busier seasons and the charity as a whole across the year.

**We expect you to:**

- Fit in with our values: positive, relational, innovative, collaborative and fun
- To work from within the Christian ethos (see ethos statement)
- Be committed to and passionate about the mission to catalyse change in young people's lives
- Be a pro-active member of the Matrix team and get involved in projects which benefit the mission of Matrix (e.g.: fundraising activities/events or prayer spaces)
- Take part in whole team projects such as Ready 4 Action (annual cross-church social action project, first bank holiday weekend in May)
- Work across agencies and Matrix teams

Due to the nature of the work you may be expected to work some evenings and occasional weekends. All hours will be based at the Matrix office, working across the Borough as previously agreed. Any specific changes to your working week will be cleared through your Matrix line manager.

## What we offer you

- 5 weeks paid holiday, plus bank holidays and the office shuts between Christmas and New Year
- A mentor from a local church (if requested)
- A training programme that develops your skill base, including First Aid and Mental Health First Aid training
- Peer supervision
- Regular line management and supervision from a senior staff member
- Flexible working arrangements, where possible
- A nurturing and supportive team

**Hours:** Full Time (Job Share considered) - Term Time Only **| Salary:** £17,040 - 20,280 pro rata (£21,500 - £25,000 FTE) depending on experience

# Who are we looking for?

**ESSENTIAL**

- Education to a good standard (GCSE or above)
- Passionate about catalysing change in all young people's lives
- Proven track record of at least 2 years experience of working with children, young people and their parents both 1:1 and in groups
- Experience of liaising with school staff and working on school sites
- Experience of working with young people with multiple and / or complex needs
- Strong interpersonal and communication skills
- Ability to assess the needs and strengths of individual children, young people and parents
- Ability to keep accurate records of engagements and evidence of change
- Able to relate easily to young people from a variety of backgrounds and develop positive relationships that enable change in their lives, setting appropriate boundaries, as well as to build trust
- Knowledge of the wider social impact of "at risk of negative outcomes" on young people, their parents and their families
- High levels of motivation and enjoy taking initiative
- Enjoy working in a flexible, growing, energetic team
- Able to work within the values of the Matrix, including taking a 'can do' approach to work
- Able to move quickly between multiple work locations within and around Guildford
- Organised, with good IT and administrative skills, eg: Microsoft Office and Google Drive
- Experience of leading workshops and / or groups sessions with young people
- Ability to manage your own caseload of children, young people and parents, including some with multiple and complex needs

**DESIRABLE**

- Qualification relevant to working with children, young people and families gained in education, social care or health
- Diploma in Youth Work (JNC recognised)
- Knowledge of Guildford Borough and its young people and issues
- Not afraid to make (and own up to) your mistakes and have fun in delivering projects with young people
- Confident to plan and undertake assemblies, or equivalent
- Experience in developing relationships with external partners, and liaising with staff and volunteers
- Experience of using goal-based outcome tools

# WANT TO JOIN THE TEAM?

## HOW TO APPLY

**To apply for this post, you just need to do 2 things:**

1. Complete our Application Form

2. Email it to **hr@matrixtrust.com**

Any questions, just give Dan a call: 07534 134129

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All applications for this role must be in before:

**Sunday 6th February 2022**

Interviews will take place on Zoom

***We will be in contact as applications are recieved | Start date ASAP***