

WE'RE SEEKING 2 COMMUNITY YOUTH WORKERS

If you are enthusiastic about working with young people from all walks of life and want to be part of a team who works to help young people make the most of their lives, then we would love to hear from you!

OUR TEAM IS GROWING!

MATRIXTRUST.COM

Matrix | Allen House Pavilion, Guildford, Surrey | 01483 574900

Dear Applicant,

Thanks for your interest in joining the Matrix Family.

Why Matrix?

We're a fun team who work hard to achieve the aim of catalysing change for young people across Guildford Borough. We're passionate about building long-term relationships and providing activities within schools and the community that nurture, inspire, connect and empower young people, helping them make the most of their lives.

Right now, post-covid, we are responding to the needs of young people by consolidating our established projects and continuing to develop new ones as the need arises. We're looking to add to our team with passionate people who are keen to invest for the long-term, willing to put in the energy needed to make a tangible difference.

Why Guildford?

Don't be put off, thinking there are no needs amongst young people in Guildford, it's not what it seems on the surface. The needs of young people here are very real, amongst those who have, and those who don't - from mental health issues, to social isolation and from a lack of opportunities to poor life skills, for young people in Guildford life can be tough.

Most years we work with over 500 young people on a regular basis, providing in-depth support for needs ranging from mental health to social and emotional development, and work with 500 + other young people across a range of activities and provision. The last few years have obviously been challenging for everyone, with Covid-19 taking its toll, especially so with regard to young people's mental health and wellbeing - making this role even more vital. Take a look at our latest newsletter online to read some of our young people's stories!

Where do these roles fit?

Our Community Youth Workers do a variety of face-to-face delivery as well as develop and improve provision. Focussing on key locations across the Borough, our provision responds to localised needs and works in collaboration with churches, schools and other organisations - the successful candidate will be creative and passionate about building trusting relationships with young people. If you love a varied role, can take initiative and don't mind mucking in, this could be the role for you.

Come and join the adventure!

Thanks again for taking time to look at our vacancies and I hope that you consider applying to become part of our growing team.

Kind regards,



Misty, CEO



COMMUNITY YOUTH WORKERS

OVERVIEW

Matrix are a Christian organisation that deliver essential youth work to young people from all walks of life in schools & communities across Guildford Borough.

We're excited to offer two full-time Community Youth Worker roles in our Schools and Communities teams

The post-holders will lead and deliver face-to-face youth work in schools and across the community, such as: one-to-one support, sporting activities, workshops, group sessions, detached, youth clubs, and social activities.

Hours: 1.0 FTE, 37.5 hours per week | Salary: £22,271 - £26,725 (depending on experience)

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Role Description - Community Youth Workers

This is an exciting and innovative role for a highly motivated experienced youth worker to join our established and evolving charity. This role provides an opportunity to deliver excellent face-to-face youth work, as well as to build projects and develop key relationships that benefit young people, across schools and the community.

What would I be doing?

As a Community Youth Worker you will be part of both the Schools and Communities teams, responsible for delivering a variety of youth work and ensuring that these provisions serve the needs of local vulnerable young people.

What do we expect from you?

These two roles are very similar, but hold slightly different responsibilities. The overall goal for all of our Community Youth Workers is to meet, build healthy relationships with and help improve the lives of young people in Guildford Borough. This will be achieved through a variety of activities according to the needs of young people and the resources available to Matrix, including, but not exclusive to across both roles:

Community Youth Work

Community Youth Work takes many forms and while the actual work is subject to change according to the current needs of young people or Matrix, it may include:

- Detached youth work
- Running/assisting with after-school and/or holiday clubs
- Supporting and mentoring young people, including in a social enterprise environment
- Research of young people's needs in the local community

General

- Contribute to, and be involved in fundraising and other activities that benefit Matrix, including whole staff workshop days, fundraising activities.
- During school holidays and after school, be involved in projects organised and run by Matrix, including holiday and after-school clubs (e.g. our Youth Café - The Youth Hideaway) within your allocated hours and as agreed by your line manager
- Raise the positive profile of Matrix by building professional relationships in a multi-agency environment including through networking events in the relevant local area, such as meeting with the community safety wardens, local schools, churches, Police and PCSOs
- Represent Matrix by providing a positive role-model to young people
- Ensure you work to the Youth Work Standards

The following activities and responsibilities are specific to each of the two roles we are seeking to fill:

Role 1

Monthly Youth Hubs

Youth Hubs are fun open access youth clubs run by our youth workers in the community. These are run on a weekly basis on rotation in different areas within Guildford Borough.

- Create a safe, fun, and inspiring environment for the young people that attend

- Plan, prepare, and deliver quality youth club sessions
- Build healthy relationships with young people that attend the club sessions, identifying and responding to the needs that may arise
- Promote the activities of the Youth Hub in the community

Schools Work

Our work in schools is varied and you may be expected to:

- Conduct one-to-one sessions to listen to, analyse and respond to the physical, intellectual, emotional, social and spiritual needs of young people
- Manage, monitor, and evaluate caseloads within your allocated school as part of the one-to-one support sessions
- Develop and run a variety of contact points and projects for young people across the school, including group sessions and drop-ins and after school projects
- Alongside the Head of Youth Work, supervise and build a team of volunteers to work within the school
- Build good working relationships with school staff, CAMHS and other relevant local services

Role 2

Youth Café

The Youth Hideaway is our flagship project and is a fun open access youth café run by our team after school at our social enterprise café - The Hideaway. As a Community Youth Worker some of your time will be spent assisting the Youth Café Project Lead and Head of Youth Work in delivering this project and it may include:

- Helping to create a safe, fun and inspiring environment for the young people that attend
- Plan, prepare and deliver quality youth sessions
- Build healthy relationships with young people that attend the sessions, identifying and responding to the needs that may arise
- Promote the activities of the Youth Café in the community

GASP Motor Project

Matrix will often work in collaboration with partner organisations and following a successful run of pilot sessions we are pleased to confirm that from September 2022 we will be extending our work with GASP Motor Project. Working in this setting is very similar to the mentoring work that we offer in schools and you may be expected to:

- Conduct one-to-one sessions to listen to, analyse and respond to the physical, intellectual, emotional, social and spiritual needs of young people
- Manage, monitor and evaluate caseloads as part of the one-to-one support sessions
- Develop and run a variety of contact points for the young people attending the project, including group sessions
- Build good working relationships with the GASP team

Who are we looking for? (Personal Criteria)

ESSENTIAL

- Education to a good standard (level 3 or above, e.g. GCSEs)
- Passionate about catalysing change in all young people's lives
- Proven track record of at least 3 years youth work experience in schools/community context

- Team leadership experience
- Experience of leading community youth provision & able to take responsibility where required
- Strong interpersonal and communication skills
- Able to relate easily to young people from a variety of backgrounds and develop positive relationships that enable change in their lives, setting appropriate boundaries
- An understanding of the issues young people face today
- High levels of motivation and enjoy taking initiative
- Enjoy working in a flexible, growing, energetic team
- Some experience in managing volunteers and able to mobilise and motivate them
- Able to work within the values of the Matrix, including taking a 'can do' approach to work
- Able to move quickly between multiple work locations within and around Guildford
- Organised, with good IT and administrative skills, eg: Microsoft Office and Google Drive
- Experience of leading workshops and / or groups sessions with young people
- Committed to support and work within Matrix's Christian ethos*
- Committed to affirm, pray, and encourage the work of Matrix*

* This post falls within the definition of Occupational Requirement as per the Equality Act 2010.

DESIRABLE

- A relevant Professional qualification in youth work or equivalent specialism (e.g. JNC)
- Knowledge of Guildford Borough and its young people and issues
- Not afraid to make (and own up to) your mistakes and have fun in delivering projects with young people
- Confident to plan and undertake assemblies, or equivalent
- Experience in developing relationships with external partners, and liaising with staff and volunteers

Team Expectations

Matrix is a small, established, but fast evolving and growing charity and there is therefore an expectation on all staff to be proactive and a fully-invested team player, supporting others in their busier seasons and the charity as a whole across the year.

We expect you to:

- Fit in with our values: positive, relational, innovative, collaborative and fun
- To work from within the Christian ethos (see ethos statement)
- Be committed to and passionate about the mission to catalyse change in young people's lives
- Be a pro-active member of the Matrix team and get involved in projects which benefit the mission of Matrix (e.g.: fundraising activities/events or prayer spaces)
- Take part in whole team projects such as Ready 4 Action (annual cross-church social action project, first bank holiday weekend in May)
- Work across agencies and Matrix teams

Due to the nature of the work you may be expected to work some evenings and occasional weekends. All hours will be based at the Matrix office, working across the Borough as previously agreed. Any specific changes to your working week will be cleared through your Matrix line manager.

What we offer you

- ★ 5 weeks paid holiday, plus bank holidays and the office shuts between Christmas and New Year
- ★ A mentor from a local church (if requested)
- ★ A training programme that develops your skill base, including First Aid and Mental Health First Aid training
- ★ Peer supervision
- ★ Regular line management and supervision from a Project Lead
- ★ Flexible working arrangements, where possible
- ★ A nurturing and supportive team

Hours: 0.6 FTE, 22.5 hours pw | Salary: £22,271 to £26,725 depending on experience



JOIN OUR GROWING TEAM!

HOW TO APPLY

To apply for this post, you just need to do 2 things:

1. Complete our **Application Form**
2. Email it to **hr@matrixtrust.com**

Any questions, just give Dan a call: 01483 574900

All applications for this role must be in by

End of Wednesday 24th August

Interviews: *the following week*

Start date: *September 2022 / ASAP*

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